

HILLANTRAE HOMEOWNERS ASSOCIATION, INC.
Minutes of the Annual Meeting
Online, 6:30 PM
Monday, May 13, 2024

The meeting was called to order at 7:04 pm. Stephanie Bobo, Richard Brown, Josette Beverly, Margaret Rose and Jeryce Sims were present, representing the Board of Directors. There were forty-three (43) households represented online or by proxy. Management was represented by Marshall E. Hunter, CMCA, AMS of Meredith Management, AAMC. Introductions were made.

ROLL CALL AND CERTIFICATION OF PROXIES: Introductions were made. Management verified 10% of the membership was represented at the meeting.

APPROVAL OF MINUTES OF PRECEDING MEETING: Upon motion duly made by Ms. Bobo, seconded by Ms. Rose and unanimously carried; ***the 2023 Annual Meeting Minutes were approved as written.***

DISTRIBUTION OF FINANCIAL REPORTS: The most recent income/expense statement and balance sheet were distributed to the membership.

REPORTS OF OFFICERS: President Sims provided a report prior to the meeting as homeowners were signing in.

REPORTS OF COMMITTEES:

- A. Architectural Review (AECC) – Mr. Al Pate** – Mr. Pate reported there is one outstanding exterior alteration application under review. Mr. Pate informed the membership he will be resigning from the AECC in January 2025. He reported the committee meets every second Sunday. Mr. Pate requested that management have homeowners submit the Hillantrae exterior alteration paper application with their online submissions.
- B. Community Day – Ms. Robyn Williams** – No Report
- C. Hospitality Committee – Ms. Tawanda Williams** – No Report
- D. Christmas – Ms. Sakina Kingwood** – Ms. Kingwood reported that judging for the 2024 Holiday Decorating Contest would take place on December 20 or 21. She reported it would most likely be on December 21 so homeowners would be home with their lights on.
- E. Information Technology Committee – Mr. Mike Toussaint** – No Report
- F. Community Liaison – Ms. Venetia Brown** – Ms. Brown encouraged the membership to register in advance of the annual meeting to allow for a quorum to be established more quickly and to allow the meeting to be called to order in a more timely fashion. She thanked the membership for maintaining their properties keeping the curb appeal up. She thanked Cpl. Blackwell and the board. She encouraged the membership to exercise their right to vote in the presidential primary. Ms. Brown reported Springfield has been repaved. Gardner Rd is on the schedule for repaving this construction season ending September 30. She reported the entire road may not be paved by the end of the year, but work will start on it before year end. She reported the WSSC work is estimated to begin on April 2025 and extend into May of 2026. She reminded homeowners to be vigilant and lock their car doors and close their garages to decrease their chances of becoming a victim of crimes of opportunity. She informed the membership that PG County unanimously approved the fiscal year 2025 budget. WSSC bills will increase. The quarterly increase will be around \$25.50 for average water consumption. She concluded her report by informing the membership of ways they are able to identify if it's a WSSC representative coming to their door.
- G. Yard Sale Committee – Mr. Edward Deshields** – Mr. Deshields reported the yard sale is scheduled for June 1. Ten homeowners need to sign-up, but only five have so far. If ten homeowners do not sign up, Mr. Deshields reported the yard sale would likely still go on and would be held in the street in front of the park.
- H. Neighborhood Watch Committee – Mr. Brandon Harris** – No Report

NOMINATION & ELECTION OF DIRECTORS: There was one (1) position available for election to the Board of Directors, for a three (3) year term ending in 2027.

The floor was opened for nominations with Ms. Jeryce Sims being nominated. Upon motion duly made by Ms. Rose, seconded by Mr. Brown, and unanimously carried; ***the floor was closed for nominations. Ms. Jeryce Sims was elected to the Board of Directors for a three (3) year term ending in 2027 by acclamation.***

UNFINISHED BUSINESS: President Sims reminded homeowners to report any illegal fireworks to the non-emergency police number on July 4.

NEW BUSINESS: None

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HOMEOWNER FORUM: In accordance with Article 11B-111 of the Maryland Homeowners Association Act, the board held a Homeowner Forum. Topics of discussion included.

- Exterior alteration applications
- Mr. Rodney Rose expressed interest in being appointed to the AECC Chair position when Mr. Pate resigns.
- Gunshots
- Pet waste
- Yard sale
- Food trucks

GIFT CARD RAFFLE: Ms. Tina Hendricks of 3603 Strawberry Hill Dr. won the Association's gift card raffle and received a \$25.00 Darden's restaurants gift card.

ADJOURNMENT. As there was no further business, on motion duly made by Mr. Brown, seconded by Ms. Rose and unanimously carried, the meeting adjourned at 7:59 pm.

Respectfully Submitted:

Approved at the next
Annual Meeting:

Marshall Hunter
Association Management Specialist (AMS)
Maredith Management, AAMC
Managing Agent for Hillantrae Homeowners Assn., Inc.

Signed by:

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Secretary
Board of Directors